

MARGATE CITY SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AGENDA
May 10, 2017
5:45 P.M.

1. Call to Order
2. Pledge of Allegiance
3. National Anthem
4. Certification of Notice
5. Roll Call

6. Public Comment: The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.

The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comment on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

7. Report of Superintendent of Schools:

A. Enrollment:

Enrollment as of 04/01/2017		Projected Enrollment as of 05/01/2017	
Ross School		Ross School	
Pre K (1/2 day) Age 4	02	Pre K (1/2 day) Age 4	02
Kindergarten	30	Kindergarten	30
Grade 1	30	Grade 1	30
Grade 2	43	Grade 2	43
Grade 3	51	Grade 3	51
Grade 4	46	Grade 4	46
Sub-total	202	Sub-total	202
Tighe School		Tighe School	
Grade 5	41	Grade 5	41
Grade 6	42	Grade 6	42
Grade 7	41	Grade 7	41
Grade 8	41	Grade 8	41
Sub-total	165	Sub-total	165
* Total Enrollment	367	* Total Enrollment	367

* Above enrollment includes Longport & tuition enrollment below

<u>Longport Enrollment:</u>		<u>Tuition Enrollment:</u>	
William H. Ross	12	William H. Ross	0
Eugene A. Tighe	<u>13</u>	Eugene A. Tighe	<u>1</u>
Total	25	Total	1

ACHS (Margate)	083
OCHS (Choice)	039
MRHS (Choice)	004

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars.
3. Review fire drill and lockdown report.

C. District Committee Reports

D. Communication

E. Administration Questions and Answers

8. MEF Update

9. MEA Report

10. General Board Discussion

11. General Approvals

A. Personnel

1. Approve the list of staff and salaries for the 2017-2018 school year. Details will be shared in Executive Session, if necessary.
2. Approve the School Business Administrator's 2017-2018 contract with a salary of \$106,350 as reviewed and approved by the Executive County Superintendent.
3. Approve the graduate course enrollment of Kelly Crawford for the 3 credit course Math 695 (Math Learners and Learning) during the summer semester (June-July) at Ball State University. Reimbursement upon successful completion would be 75% of Rowan's tuition rate as per the teachers' contract (Rowan Fall 2016 graduate cost per credit = \$820.90). Funding Source: NCLB Title II funds.
4. Approve the graduate course enrollment of Amber Fitzgerald for the 3 credit course Math 695 (Math Learners and Learning) during the summer semester (June-July) at Ball State University. Reimbursement upon successful completion would be 75% of Rowan's tuition rate as per the teachers' contract (Rowan Fall 2016 graduate cost per credit = \$820.90). Funding Source: NCLB Title II funds.

B. Instructional Support/Activities

1. Approve the renewal of Veronica Valencia for the position of District Data Analysis Facilitator for the 2017-2018 school year at the contractual hourly rate not to exceed \$2000, funded through NCLB Title I. In prior years there was a flat stipend of \$2000.
2. Approve the following stipends for a new position at Ross School for the 2017-2018 school year: two I&RS case Managers - \$500 stipend/per person
3. Approval of the following staff for the Extended School Year at Ross from June 26- July 27 (19 days total - no class on Fridays or July 4th): funded through Special Education account

Teaching Staff

Anita Grimley, Mindi Martins, Eileen Midure, Barbara Cunningham, Suzanne Forte, Louis Sanchez

Paraprofessionals

Carol Reilert, Kristen Holder, Danielle Ujcich

ESY Case Manager

Christy Stack

Summer Child Study Team Members (for evaluations or meetings, as needed)

Christy Stack, Mark Winterbottom, Dr. Jacque Jones

Speech Therapist

Kathryn Brehm (Approved as annual employee September 2015)

OT/ PT

Kim Vona and Sandy Grob (contracted services on yearly basis)

Teacher/Aide hours: TBD based upon Spring IEP completion

Cost: TEACHERS: Contracted Rate; PARAPROFESSIONALS: \$15.00 per hour;

THERAPISTS: Contracted rates

4. Approval of the following outside staff to be renewed at their contractual rates to provide services for the 2018 ESY time period:

Speech Therapist

Kathryn Brehm (Approved as annual summer employee September 2015)

OT/PT

Kim Vona and Sandy Grob (contracted services on yearly basis)

5. Approve the following existing club/activity stipends and advisors at Ross School for the 2016-2017 school year

Renaissance Leadership

- Renaissance Student Leadership Advisor - Tracy Magel - \$1,500 stipend
- Renaissance Program Advisor - Diane Grassi and Anita Grimley - \$750 stipend each

Renaissance-Sponsored Activities

- Artsy Upcycle Club - Anita Grimley - \$800.00 stipend
 - Kind Kids Club - Erin McGuigan - \$800.00 stipend
 - Ross Renaissance Running Club - Lisa Carey - \$200.00 stipend
 - (2) Student After-school Activity Assistants -Holly Ferry and Patty Holland - \$15.00 per hour (as needed)
 - (2) I&RS Case Managers - Michael Lamey and Joanne Adams - \$500.00 stipend each
 - After-school homework Club Mentor - Mindi Martins - contracted hourly rate (60 minutes, 1 person per day, held Tuesday and Thursday)
6. Approve the following club/activity stipends and advisors at Tighe School for the 2017-2018 school year.
- Student Council Advisors - \$2750 each – Jennifer Carey and Sherry Scott
 - Tighe Pride Committee - \$1800 each –Jacque Jones, Nancy Palamaro, and TBD third member
 - Newspaper Club Advisor - \$1500 – Rose Pinter
 - National Junior Honor Society Advisors - \$1500 each – Kathy Styles-Landgraf and Lisa Drexler
 - Think Day & Quiz Bowl Advisor - \$1500 – Kathy Styles-Landgraf; Asst. Think Day Advisor - \$300 - Tracy Magel
 - Math Competition Advisor - \$2500 – Sherry Scott
 - Surfriider Environmental Club Advisor - \$1000 – Chelsi Crompton
 - Yearbook Facilitators - \$1600 each – Jacque Jones and Nancy Palamaro
 - Webpage Facilitator - \$1000 – Debby Sterling
 - PAC/Tighe Tech/AV Facilitator - \$1000 – Debbie Roland
 - I&RS Facilitator - \$1000 – Eileen Midure
 - Art Club Advisor – contractual hourly rate up to 36 hrs/year – Debby Sterling
 - Technology Club Advisor – contractual hourly rate up to 36 hrs/year – Debby Sterling
 - Cooking Club Advisor - \$1600 – Ron Pinter
 - Girls Who Code Advisor - \$1500 – Amber Fitzgerald
 - Family STEM Night Advisor - \$1000 – Chelsi Crompton (3 nights planned)
 - Design Squad Global Advisor - \$1000 – Christopher Bruscato
 - After School Homework Club Mentors – contractual hourly rate (75-minutes per day, Monday, Tuesday and Thursday) – Eileen Midure, Debby Gaskill, Sherry Scott, Amie Sykes, Christopher Bruscato, and Karen Petitt
 - After school Detention Monitors – contractual hourly rate only as needed (60-minutes per day, Tuesday and Thursday) – Karen Petitt and Christopher Andersen
7. Approve to host Lularoe Pop-up Boutique fundraisers open to parents and staff. Twenty percent of sales will be donated to support Tighe Pride activities. Staff: Jacque Jones, Nancy Palamaro, Chelsi Crompton, Audrey Becker, and others TBD.
8. Approve to purchase new Math series for grades K-5 to facilitate the delivery of instruction addressing the 2016 NJ Student Learning Standards for Math. Costs: \$54,019.58 (includes a 6-year subscription for the print/digital bundle and professional development)

9. Approve paid summer professional development for Math and Science teachers.
 1. One day in-person training from **Pearson for *Envision Math 2.0*** program for math teachers K-4 (20). This is the newly adopted K-4 Math series the teachers will be using in the fall. It is an updated series with a new digital platform.
 2. One day in-person training from **HMH GO Math!** program for grade 5 math teachers This is the newly adopted grade 5 Math series the teachers will be using in the fall. It is an updated series with a new digital platform
Staff: Lauren Cohen (facilitator) Costs: Contractual hourly rate of \$44.10, Six hours per teacher \$264.60 (23 teachers +maximum \$6,085.80 funded through Title I).
10. Approve paid summer professional development for Science teachers.
One day in-person training from **HMH *Science Dimensions***. The company is rolling over our subscription to their updated NGSS aligned print/digital program with a new digital platform. Costs: Fee for Training: \$2,977.00 (funded through Title II) Fee for 10 Staff: \$2,646.00 (funded through Title I)
(Contractual hourly rate of \$44.10 x 6 hours per teacher = \$264.60 per teacher)
11. Approve paid summer curriculum development for middle school Media Literacy and transition preparation for Chauncey Fitzgerald as the Tighe Media Specialist. Contractual hourly rate of \$44.10 Maximum of 20 hours for \$882.00 - funded through Title I. If additional hours are needed, an additional request will be made.
12. Request to approve Instructional Technology Professional Development Day on Tuesday, August 29, 2017 for teachers to prepare software programs for the upcoming school year. They will be paid the hourly rate and may attend for either 3 hours or 6 hours. They will work under the direction of Mrs. Cohen, Mrs. Becker, and Dr. CarneyRay-Yoder. Costs: Contractual teacher hourly rate (\$44.10 per hour). Funding Source: Title I.
13. Request to approve two training opportunities for teachers, staff, and coaches to use CPR, AED, and Epipen for emergency situations. Monday, August 21 will be a 2-hour recertification program for staff previously certified. Tuesday, August 22 will be a 6-hour program to newly certified staff. Ten-month employees will be paid the hourly rate for the training. They will work under the direction of Mrs. Palamaro and Mrs. Grassi. Funding Source: Title II for salaries of Mrs. Palamaro and Mrs. Grassi, Title I for attendees, and local funds for the license fees.

C. Field Trip

1. Approve the 3rd Grade class to attend a field trip at Johnson's Farm on May 22, 2017. Staff: 3rd grade team Costs: \$ 900 bus and \$979 Admission = \$1679.
2. Approve a fifth and sixth grade Student Council Trip to Ocean City Boardwalk on Wednesday, June 7, 2017 from 9:30 am to – 2:30 pm. Transportation: School District Bus; Lunch/Activity Admission: \$425 and 2 substitutes.
3. Approve for a 6th Grade Greek Architecture Scavenger Hunt in June 8th during their double block of Social Studies. Transportation: School District Bus; No costs involved in trip.
4. Approve the annual Titan Plunge event for June 15, 2017.
5. Approve two (2) of Mr. O'Hare's students to visit The Breakfast Club Restaurant on May 3 to complete a Life Skills project, and also for the same two (2) students to attend a special tour of the Margate Fire Department on May 10. Staff: Kevin O'Hare and Kristie Cafiero. No costs. Transportation: School District Bus.

D. Workshop

1. Approve the attendance of Jennifer Germana at the NJASBO training – “How to Manage Your Workers’ Compensation” in Robbinsville on May 16, 2017 for a fee of \$75 plus travel expenses.
2. Approve Tracy Barth and Terry McGonigle for 1-Day “Foundations” Training (7 ETTC hours); Margo Juliano, Barbara Cunningham, Suzanne Forte, Mindi Martins, Anita Grimley, Jen Baang, Eileen Midure, Mike Lamey, Joanne Adams, and Mark Winterbottom for 3-Day Wilson Training (includes “Foundations” and “Just Words”) – all through ETTC. COSTS: 64 ETTC hours for “Foundations”, 104 ETTC hours for Just Words.

E. Students

1. No decisions to affirm from April 2017.
 2. Harassment, Intimidation, and Bullying Monthly Summary.
 3. Two (2) investigations to share from April 2017.
12. Presentation and Approval of Minutes: April 5, 2017 Regular Meeting and April 5, 2017 Executive Session, April 26, 2017 Work Session and April 26, 2017 Executive Session.
13. Report of the Board Secretary:
- a. Financial Reports – March 2017
 - b. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of March 31, 2017 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - c. Bills and Payrolls - \$1,179,640.37
 - d. Transfer of Funds within the General Current Expense Account

Ratified Budget Transfers for 2016-2017

To:	11-000-213-600-00-00	Health Supplies	\$2,800.00
	11-000-221-500-00-04	Imp. Instr. Outside Service	<u>3,600.00</u>
			<u>\$6,400.00</u>
From:	11-190-100-610-01-04	General Supply WHR	\$3,800.00
	11-000-217-320-00-00	Extraordinary Prof Services	<u>2,600.00</u>
			<u>\$6,400.00</u>

14. Report of Receipts and Disbursements – March 2017

15. Cash Report – March 2017

16. New Business

A. Approve the 2017-2018 Food Service Proposal with Ventnor

17. Other Matters

18. Public Comment

19. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

20. Open Session

21. Adjournment